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Forest Heath
District Council

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9 February 2017

FOREST HEATH CABINET - TUESDAY 14 FEBRUARY 2017

Following the publication of the Forest Heath Cabinet agenda, the attached Notice informs that a representation has been received to the taking of an item in private, in relation to the agenda items listed below:

Agenda Nos	Item
18. & 20.	<u>Civil Parking Enforcement</u> (Pages 1 - 2)

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Forest Heath District Council

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet – Tuesday 14 February 2017

Representation Received Regarding a Meeting being held in Private

In line with Paragraph 14.; Part 4: Access to Information Procedure Rules of the Council's Constitution and with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, this Notice sets out a representation which has been received in relation to the taking of an item in private.

Expected Decision Date	Subject and Purpose of Decision	Reason for taking the item in private	Detail of the representation received	Statement of the Council's response to the representation received
14/02/17	<p>Civil Parking Enforcement (CPE) (Report No: CAB/FH/17/014)</p> <p>Authorities in Suffolk are looking to move to Civil Parking Enforcement subject to the approval of a full business case. The Cabinet is, therefore, asked to consider recommending to Council approval of this proposed business case. Following the required approval from each of the individual authorities involved, a detailed submission can</p>	<p>The exempt Appendix A (Estimated financial impact for implementing Civil Parking Enforcement in FHDC) is to be considered in private under paragraph 3 of Schedule 12A of the Local Government Act 1972, as it contains information relating to the financial and business affairs of a particular organisation</p>	<p>The representation received referred to Part 2; Item 20 of the Cabinet agenda, which stated that Appendix A to the Civil Parking Enforcement Report (CAB/FH/17/014) is to be considered in private and that no representations have been received from members of the public regarding this item being held in private.</p> <p>The representation received questioned as to how the public would be aware that this item is intended to be held in private, prior to the publication of the agenda papers.</p>	<p>The Council's response to the representation received assures that the main report is not exempt, just the more detailed figures in the exempt Appendix A. The main debate on the report at Cabinet on 14 February 2017 will be heard in public and will only move to private session, if Members wish to discuss the detail of the figures in the exempt Appendix A.</p> <p>The overall financial impacts are outlined in the public report. The reason why the detail has been kept private, at this stage, is that it is potentially commercially sensitive (for example to commercial providers of parking enforcement services).</p>

	<p>then be prepared and made to the Secretary of State for his approval.</p>		<p>The representation received is objecting to the consideration of Appendix A in private, as parking is an extremely important matter for Newmarket and this issue, including the full financial implications, should be transparent.</p>	<p>This item was also included in the Cabinet Decisions Plan which was published on 16 January 2017 and which is also available Council's website (please see link below) and is circulated to Members, Officers, Parish Councils and the Press. The item within the Plan did indicate that there would be exempt Appendices to the report. At the front of the Plan there is also a statement in relation to those items being held in private. https://democracy.westsuffolk.gov.uk/mg/ListPlanItems.aspx?PlanId=51&RP=129</p>
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Karen Points
Assistant Director (HR, Legal and Democratic Services)
Date: 9 February 2017